

## **FILM WARREN SUBMIT YOUR LOCATION**

If you are interested in listing your property with our office as a potential filming location, please follow the instructions below to submit digital photos.

### DIGITAL PHOTO GUIDELINES (jpg format):

- Shoot single images in a landscape orientation.
- Shoot the space, and not individual decorative details. Stand at one end of the room, off from the corner, when taking the photo. Then shoot a reverse from the opposite side of the room.

### SUBMITTING YOUR LOCATION:

#### **TO SUBMIT A CD:**

- Burn **JPG files** onto a labeled CD.
- For multiple locations, please separate your pictures into separate folders.
- Fill out the photo submission form to send with the photos.
- Mail to:

Film Warren!  
Attn: Film Coordinator  
5460 Arden  
Warren, MI 48092

#### **TO SUBMIT ELECTRONICALLY: INSTRUCTIONS**

Your photos will be added to our library and will be available for viewing by location professionals worldwide seeking the perfect location for their projects.

If the location professionals show interest in using your property for a production, you will be contacted by Film Warren. There is no cost to listing your property with our office. Please feel free to call or email Film Warren if you have any questions.

By submitting your photos, you grant permission to Film Warren to advertise your property for use as a filming production location on the City of Warren web site.

# FILM WARREN

## PHOTO SUBMISSION FORM

Location Name:

Location Address:

City:  Zip Code:

Contact Name:

Contact Daytime Phone:  Cell Phone

E-Mail:

Fax:

Website:

Describe Site:

Year Built:  Fees (if known):

Usage Restrictions:

Structures on Property:

Available Parking:

Description/Special Features:

**Release:** I hereby release the City of Warren, its officers, employees and agents from any and all liabilities, claims, demands, and expenses that I may incur due to my property being advertised on the internet or used as a film location or for any negligent or tortuous act, error or omission of the Film/Production Company, or any of its personnel, employees, consultants, or subcontractors, agents or any entities associated, affiliated or subsidiary to the Film/Production Company now existing or hereafter created, their agents and employees (herein collectively called "Associates") for whose acts any of them might be liable, including, but not limited to, any and all injury to person or damage to property, or any loss or expense incurred.

Dated:

Signature